**Maintaining a Biology Journal**

Your journal is a record of all the skills and knowledge acquired during this course. It will be a great resource to you, if you keep it well maintained and organized.

* All work completed in this book must legible, and space on the page is utilized well.
* Number all pages as you go, so that you and your teacher can find your assignments
* **All assignments must be in the table of contents, with pages listed**
* All work must be **connected to the journal (taped or glued)** **at the journal check** to receive credit

**How are assignments in my composition book Graded?**

**Practice/Review assignments**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Mark Earned** | How much was Complete by the **due date?** | How much was Complete by the **journal check?** | **Academic Score** | **Work Habits Score** |
| Stamp  | **Entire Assignment**  | **Entire assignment** | 2 | 1 |
| Stamp *~~BUT~~*(signed out) | **More than 50%** of the assignment | **Entire assignment** (finished later, and showed Ms. Grant) | 2 | 1 |
| Stamp *BUT* | **More than 50%** of the assignment | **More than** **50%** of the assignment, -or- **entire assignment** (either never finished, or never showed Ms. Grant) | 1 | 1 |
|  NO Stamp | **less than 50%** of the assignment | **More than** **50%** of the assignment, -or- **entire assignment** (either never finished, or never showed Ms. Grant) | 1 | 0 |
| NO Stamp | **less than 50%** of the assignment | **less than 50%** of the assignment -or-Assignment is missing | 0 | 0 |

**Academic Score** contributes towards the student’s grade, and shows mastery of content .

**Work habits score** does not, and shows mastery of organization and good work habits.

**Labs** (30%)

* Labs are graded based on the combined scores of their individual rubrics, which will be attached to the lab for you to review.
* You may re-write sections of a lab to earn back up to 50% of the original score.
	+ Present the completed re-write to your teacher **after** it is finished to be re-graded.